

Regular meeting of the YSU-ACE Executive Committee

Thursday, October 12, 2023

PRESENT:

Officers: President- Melanie Leonard

Second Vice President- Nancy O'Hara

Secretary- Cassie Nespor

Treasurer- Kim Jenkins

Committee: Joe Audia, Kevin Hood, Lisa Devore, Kay Helscel, Sherry Massaro, Steve Katros, Jill Mogg

Guests: None

CALL TO ORDER. Melanie Leonard called the meeting to order at 11:33am in Cushwa Hall #3227 and Webex.

APPROVAL OF AGENDA. The agenda was sent to the executive committee electronically prior to the meeting. There were no changes or additions. A motion was made and seconded to approve the agenda with flexibility. It passed unanimously.

APPROVAL OF MINUTES. Minutes from the September 14, 2023 regular meeting were sent to the executive committee electronically and were reviewed. There was discussion about identifying members who make motions and seconds. We will check the recommendations outlined in Robert's Rules of Order. Jill Mogg moved and it was seconded a motion to approve the minutes as submitted. It passed unanimously.

TREASURER'S REPORT. The Treasurer's report dated October 12, 2023 (attached) was sent to the executive committee electronically. After reviewing the report, no corrections were made. Kim Jenkins reminded us that signatures at the bank need to be updated. Kevin Hood asked about looking for a better rate for the LPL investment account. It was decided to do that after officers on the account are updated. Cassie Nespor moved and it was seconded a motion to approve the report as submitted. It passed unanimously.

MEMBERSHIP REPORT. Jill Mogg emailed the most recent roster to officers before the meeting. There are 5 new members since the last report. Working with OEA, Jill found a handful of members that need to complete membership paperwork. Some have been paying dues for over a year.

COMMITTEE REPORTS

Negotiations Committee

The committee is in the process of proofreading the final contract. It should be finalized next week and ready to send out to membership. Raises or market adjustments should be showing in Banner.

There was some discussion about why we have to wait for the bonus when it's one amount for all members. There's a staffing issue in HR that they can't do both raises/market adjustments and bonus all together.

Election Committee. Need election for replacement OEA delegate to replace Hasheen Wilson who is no longer in the union. OEA meetings are in December and May.

Grievance Committee. Melanie reported on Grievance #772 regarding the shift differential for residence hall staff. Final payout is \$9,600 total. The grievance is resolved after payouts. She still needs to get signatures from some claimants.

Melanie reported on Grievance #773 about overtime rosters filed independently by Connie Kolarik, asking for overtime rosters for Grounds, Central Utility, and Facilities. Connie didn't file a disposition, so it resolved itself.

Constitution and Bylaws committee. No report. These documents need changes. We need people to serve on this committee.

Communications committee – The upcoming newsletter will include YEA photo with our donation, tailgate photos, a column from the President, election results.

Our website will be updated with help from Joe Audia and include approved minutes and newsletters, upcoming events, current officers, and Executive committee members.

Social Committee – Working on a new t-shirt and sweatshirt order through Caliber Graphics. Jill will put out a survey to members asking if they want a t-shirt, hooded sweatshirt, or zip up sweatshirt. Cassie will get a proof of the design on a t-shirt and sweatshirt to include on the survey. Rob Chance will be getting samples of sweatshirts.

Possible Phantoms game planned for winter.

Healthcare Advisory Committee - Melanie and Kay had nothing to share. The first meeting of the academic year was an introduction to the committee and new programs from Medical Mutual.

OLD BUSINESS

Tailgate- Great turnout. Weather was great. Food could be improved. Thank you to Rob Chance for planning the event.

Homecoming parade - Shawn's trailer isn't available. Not enough time to plan. Not participating.

Donation to Youngstown Education Association- Completed. Melanie has photo to submit.

NEW BUSINESS

Date of next chapter meeting – The Fall chapter meeting is planned for Wednesday, November 15 and will include Chick-fil-A lunch boxes.

Possible holiday party in DeBartolo Stadium Club with outside catering on a Friday during the work day. Cassie to contact the Stadium Club about availability.

Location of Exec Meetings: The Dean's conference room in Cushwa is usually available. All agreed to continue to use it. Joe Audia will see if there's a Webex configured room available at our meeting time, in case we need it.

Union archives- Connie Kolarik brought her union-related papers to the University Archives, adding to the papers already there. Papers in the University Archives will be secure, preserved, and accessible. Melanie Leonard plans to transfer files from the church attic (minutes from 1985- 2008?) from her office to Archives soon.

ADJOURN. There being no further business to discuss, upon motion made and seconded, the meeting was adjourned at 12:22 p.m.

Respectfully submitted,
Cassie Nespor, YSU-ACE Secretary

Next meeting: November 9, 2023.